

**Public Service Candidate School  
Session 3 – Public Policy Formation, Open Meetings &  
Freedom of Information Acts, Robert’s Rules of Order,  
Citizen Participation Models, and  
Ethical Conduct for Public Officials**

**Wednesday, March 22, 2000  
SEMCO Energy Gas Company  
6:00 p.m. to 9:00 p.m.**

**AGENDA**

1. *Welcome & Introductions* **Rob Young, President & CEO**  
*Battle Creek Area Chamber of Commerce*
2. *Public Policy Formation* Presentation  
(30 minutes) **Ann Nieuwenhuis, MSU Extension office – Kalamazoo County**
3. *Introduction to Open Meetings &  
Freedom of Information Acts* Presentation  
(30 minutes) **Tom Quasarano, Michigan Attorney General Office**
- Break (5 minutes)-----
4. *Introduction to Robert’s Rules of Order* Presentation  
(30 minutes) **Paul Levy, Retired Battle Creek City Attorney**
5. *Introduction to Citizen  
Participation Models* Presentation  
(30 minutes) **Cherise Brandell, Lakeview Public School**
- Break (5 minutes)-----
6. *Ethical Conduct for Public Officials* Presentation  
(30 minutes) **Rob Young, Battle Creek Area Chamber of Commerce**
8. *Highlight Remaining Sessions  
& Turn in Evaluation Forms* **Rob Young**  
(3 minutes)
9. *Adjourn* **Rob Young**

*The Battle Creek Area Chamber of Commerce Public Service Candidate School is an opportunity for participants to be introduced to, and gain a working knowledge of, the local political process. This program is not intended to provide an exhaustive education of all relevant issues and campaign methods typically encountered or used in political campaigns. The Chamber does not warrant or guarantee any endorsement or particular result from enrollment in this program.*